2 Ways to STOP your "Do-It-All" Attitude
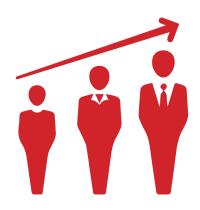
Delegate & Develop

Delegate

- **Appropriately & effectively delegate work**

- **Give someone important work and responsibility**

- **Provide authority, resources and support**

- **When you effectively delegate, you free up your time to do other work that may need more of your attention**

- **By delegating, you build trust amongst the people you delegate work to and provide autonomy**

Develop

- **Build the reputation of the people who you are developing**

- **Help develop others' skillsets**

- **Give interesting, challenging assignments**

- **Provide emotional support by being a role model and accepting others for who they are**

- **Create specific, difficult and attainable goals**

- **Give constant & proper feedback to those on your team. Check out CCL's Model of Feedback: SBI.**

#BeTheBossBook

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EVERYONE WANTS TO WORK FOR
A GUIDE FOR NEW LEADERS
WILLIAM GENTRY